GAINESWOOD PHOTOGRAPHY AND VIDEO GUIDELINES

- 1. General rental guidelines are spelled out in sections I, II, and III of the Site Use Policy. Below are more specific guidelines pertinent mainly to interior photography rental, although photography as part of other site rentals is also addressed.
- 2. Interior photography rental itself is limited to the drawing room and main floor hallways (Description of Site Facilities, 1-A-Drawing Room). Unless the drawing room is rented, the mansion's interior is not accessible for photography, or for any other reason, during rental functions. A separate site rental is required for use of the interior hallways to make photographs.
- 3. The premise of interior photography rental at Gaineswood is to offer the lessee(s) the unique, intimate, and memorable setting of a National Historic Landmark 19th Century historic house museum that does not exist, or cannot be re-created, anywhere else. Given this premise, and our commitment to the Gaineswood and AHC mission, we require that:
 - a. interior photography rentals be limited to three (3) hours in duration, and
 - b. access to the house strictly limited to the following persons:

Photographer and Assistant

Subject(s)

Parent(s)/Guardian(s) of Subject(s)

Grandparents of Subject(s)

Children/Stepchildren of Subject(s)

Two Assistants To Subject(s)

Gaineswood Staff

- 4. For rental of the drawing room and exterior, photographs in those areas are permissible, and may involve as many persons as occupancy allows (Sections I-A and I-B). **However, photographs in, and access into, the mansion's interior spaces not being rented are prohibited.** Lessee(s) must undertake another site rental for interior photography, if desired, and Gaineswood General Rental Policies and Photography/Video Guidelines will apply.
- 5. For interior photography rental, the photographer and subject(s) must select in advance the specific location(s) where photography will take place and inform Gaineswood staff. Although permissible during tour hours (Tuesday-Saturday 9am-4pm), interior photography should be scheduled and structured to minimize interfere with tours. Conversely, Gaineswood staff will make every effort to prevent tours from disrupting the photography.
- 6. Moving of furnishings, collections, and exhibits
 Only Gaineswood or AHC staff will move museum collections and/or exhibits, if
 aforementioned staff deems movement necessary (General Rental Policies, II-C).
- 7. Commercial for-profit photography, video and filming is subject to fees and regulations above and beyond those listed in this Site Use Policy. Please contact the Site Director for details.